

How Do I Register for a Workshop?

- From your **Required Learning Programs**, click on the hyperlink of the program that is incomplete
- Locate the course with an incomplete status and click on the “Launch course” button
- This will open up a new page with a list of all the upcoming sessions:

All events in ABR

Filter by Room: All rooms

Upcoming events

Date	Time	Room	Seats available	Status	Sign-up period	Options
3 April 2019	9:30 AM - 12:30 PM	Boardroom 843 Kennedy (Room details)	50	Sign-up period is now closed	10 March 2019 5:30 PM to 20 March 2019 5:30 PM	Sign-up unavailable
3 April 2019	1:30 PM - 4:30 PM	Boardroom 843 Kennedy (Room details)	50	Sign-up period is now closed	10 March 2019 5:30 PM to 20 March 2019 5:30 PM	Sign-up unavailable
16 April 2019	9:30 AM - 12:30 PM	Auditorium 30 Isabella (Room details)	50	Booking open	10 March 2019 5:30 PM to 2 April 2019 5:30 PM	Sign-up
16 April 2019	1:30 PM - 4:30 PM	Auditorium 30 Isabella (Room details)	50	Booking open	10 March 2019 5:30 PM to 2 April 2019 5:30 PM	Sign-up

- Click the “Sign-up” hyperlink
- On the next page, click the “Request approval” button and your request will be sent to your supervisor for approval.

Sign-up for ABR

Event date/time
16 April 2019, 9:30 AM - 12:30 PM

Duration
3 hours

Room
Auditorium
30 Isabella
[\(Room details\)](#)
Auditorium

Seats available
50

Approval required by:
Manager and Administrative approval

Manager's name
[Sylvia Brown](#)

There are required fields in this form marked *.


Manager's name ⓘ Sylvia Brown

Approval Administrators ⓘ

- Chena - Admin Barakat
- Christine La-A
- Naomi -Admin Medina

Requests for session organiser

Receive confirmation by * ⓘ Email with iCalendar appointment ▾



- Once your supervisor and CWI has approved your request, you will be notified with a confirmation.